



MEMBERS' EXHIBIT 2026 PROSPECTUS

Exhibit Dates: July 8 – August 1, 2026
Entry Registration Period: May 15 – June 8, 2026
Print Delivery: June 10 – June 20, 2026

The annual Members' Exhibit is one of the most anticipated and popular events at Viewpoint Photographic Art Center. For members, the annual show provides an opportunity to present recent work which reflects their current creative interests. Viewpoint has the honor of presenting outstanding photographers who utilize a variety of print media for appreciative viewers. The month-long July exhibit poses the challenge of not only highlighting individual talent but also transforming diverse art works into an exciting collection showcasing our members.

Members are invited to **submit ONE photograph** for display. New work that has not been previously shown at Viewpoint Photographic Art Center or other local galleries is preferred. Submissions are not restricted to a particular theme or form of photography. The exhibit will be in the Main and Step-Up galleries BUT only the **first 100 registered entries** will be accepted. In the past, registration for the exhibit has closed earlier than the announced closing date because the quota of 100 had been reached. Register your entry sooner rather than later!

CALENDAR

May 15 Entry Registration Period Begins on EntryThingy (www.EntryThingy.com)

June 8 Registration for the Members' Exhibit ends at 11:59 p.m.

June 10-June 20 Print drop-off at Viewpoint or use shipping address or Viewpoint Printing Services.

June 11 Deadline for Viewpoint Printing Service

July 8 Members' Exhibit opens

July 11 Sacramento Second Saturday event 4:00 - 7:00 p.m.

July 12 Artists, Family and Friends Reception 1:00 - 4:00 p.m.

August 1 Members' Exhibit Closes

August 5 First Day to pick-up unsold prints. (Check gallery hours)

September 12 Last Day to pick-up unsold prints.

ENTRY REGISTRATION

Register your print entry from May 15 - June 8, 2026. Upload a thumbnail size file of your entry to EntryThingy through the Viewpoint website viewpointphotoartcenter.org under Exhibits – Call for Entries. Specifics on the thumbnail's size and format are listed below. The nonrefundable entry fee of \$25.00 is with the registration payable on EntryThingy. A successful registration on EntryThingy signifies an acceptance into the Members' Exhibit 2026.

SPECIFICATIONS FOR ENTRYTHINGY PRINT REGISTRATION

1. Download the Prospectus; it will not be available online after the Print Registration Period.
2. BEFORE going online to register your print entry, select and prepare the thumbnail file to these specifications:
 - a. Color space: sRGB (best for screen viewing online).
 - b. Image size in pixels: 1024 pixels on longer side dimension and 72 ppi. 2 MB.
 - c. File type: jpeg format
 - d. JPEG Image Quality: High (such as 9)
 - e. File Name: **Include** your last name in the file name. For example:
rodriguez_duneshadow.jpg
 - f. Piece Description: Add the location, subject matter, or any other information that brings the image to life.
3. BEGIN your print registration through the Viewpoint website viewpointphotoartcenter.org Exhibits>Call for Entries using EntryThingy. Log in, or create an account if necessary.
4. Upload your jpeg thumbnail size file to EntryThingy. This file is used for Viewpoint's online gallery and sales.
5. Include information about the piece in the database fields on the EntryThingy webpage:
 - a. Title for the gallery label. Do NOT include your name.
 - b. Medium/Material: Photographic medium of the print, (e.g. Inkjet, Cyanotype, Gelatin Silver). Basic material choices are on the Print Information Sheet (last page of the Prospectus).
 - c. Price: Purchase Price unless the print is Not for Sale (NFS). An \$80 minimum Purchase Price is recommended.
 - d. Piece Description: Location, process, subject matter, or other information.
 - e. Dimensions: Enter the **OVERALL size** of the piece in inches using decimals for fractions. NOTE: Mats that are fractions of an inch are not standard. You will need to furnish the acrylic covering. List the width of the piece first as in this example.
 - i. Horizontal would be entered as: 20 x 16.
 - ii. Vertical would be entered as: 16 x 20.
 - f. Dimensions of the **image** listed Width by Height. Use decimals for fractions of an inch as 12.25 or 14.75, for example.
 - g. Number of Prints Available for Purchase: List from 1- 4, including the exhibited print.
6. The entry fee must be paid at the time your entry registration is completed in EntryThingy. The \$25 entry fee is non-refundable.

SPECIFICATIONS FOR PRINTS IN THE MEMBERS' EXHIBIT

1. The maximum size for a print is 22 x 28 inches or 20 x 20 square. For a print not submitted in a traditional gallery mat (for example, a print on aluminum or canvas), the maximum overall size is 22 x 28 inches.
2. Viewpoint will provide acrylic glazing for matted prints in the following sizes: 8 x 10, 9 x 12, 11 x 14, 16 x 20, 18 x 24, 22 x 28 and 20 x 20. If you use a different size mat, you must provide acrylic glazing of the same size at the time of print delivery. Your acrylic will be

returned to you when the exhibit ends. Be sure to check Y for “Artist’s Acrylic” on the Print Information Sheet.

3. Viewpoint encourages you to make your print available for purchase. Please request a minimum \$80.00 sale price. However, you may choose to list your print as NFS.
4. NO framed work will be exhibited. **DO NOT frame your print.**
5. Art work should meet professional print presentation standards using archival materials and methods.
 - a. Traditional Gallery Mat: A white over mat is **traditional and strongly urged**. Hinge the mat and backing board with archival tape and mount the print on the backing board with corners, tape, or dry-mount tissue.
 - b. Alternative medium prints, such as images printed on aluminum or canvas are acceptable. Float hangers are required for metal prints.
5. **Label** the reverse side of the print with your name and title of image. Place the matted print or alternative medium in a sleeve or appropriate protective material. Do not seal the sleeve.
6. Include the completed Print Identification Sheet (last page of the Prospectus) inside the protective sleeve.

PRINT DELIVERY TO VIEWPOINT

After registering your submission on EntryThingy, **deliver your print** to Viewpoint from June 10 to June 20, 2026, during gallery hours. If you are unable to deliver your print during the submission period, you have two other options described below.

1. You can ship your print entry along with return postage to:

Diana Proctor Viewpoint Photographic Art Center
UPS Store #4601
1809 S Street Suite 101
Box 163
Sacramento, CA 95811

Include a **prepaid shipping label** for shipment back to you in case your image is not sold. After shipping your image to the above address, please inform the Curators of the print’s expected delivery date by emailing exhibits@viewpointphotoartcenter.org Subject: Members Exhibit 2026.

2. You can have your image printed and matted through Viewpoint’s Printing Program. Refer to Addendum 1 in this Prospectus for complete information on service.

CONTRACTUAL SPECIFICATIONS

Please review the following Contractual Specifications carefully.

- a. All entrants to the Members' Exhibit 2026 must be current members of Viewpoint Photographic Art Center or new members enrolled prior to the submission of any work. New members or members with outstanding dues are encouraged to pay membership fees online at the Viewpoint website prior to their print submission.
- b. You must be the creator and owner of the copyright for the image you submit. You will retain all rights to your image but you are permitting Viewpoint Photographic Art Center to display the image on its website and use it to publicize and promote the Members' Exhibit 2026 for no extra fees or royalties. Publicity may include, but is not limited to, publication in any printed materials, advertisements, catalogs, and electronic media, including Viewpoint's website.
- c. Artwork submitted to the Members' Exhibit 2026 must be created by the person entering the photographic image/artwork and the artist shall be responsible for all appropriate permission(s) for the use of the image submitted.
- d. Final acceptance of entries in the Members' Exhibit 2026 is at the Curatorial Committee's discretion after viewing the delivered prints. If a print does not match the appearance of the submitted image file, or if the print quality or presentation is not suitable for exhibition, Viewpoint may request a correction or may decline to exhibit the print.
- e. For prints that sell, Viewpoint will split the Sale Price with the artist, with 50% to the artist and 50% to Viewpoint Photographic Art Center. Checks for the artist's portion will be mailed 30 days after the close of the exhibit.
- f. Any disputes over an image will result in the image being removed from the gallery immediately.
- g. As the artist, you are solely responsible for the cost, care, protection, and insurance of your artwork during shipment to and from the Viewpoint. Artwork or accessory submitted for this show will be treated with the utmost care, but Viewpoint's responsibility and liability arising from or connected with damage, loss, theft, or any other cause whatsoever is limited to the artist's commission (50%) of the Sale Price of the work submitted.
- h. Multiple copies of images/artwork will be sold by Viewpoint only if the artist agrees to deliver finished prints to the gallery within two weeks of the exhibit's conclusion, at which time the gallery will fulfill the orders.
- i. Exhibit prints must be picked up between August 5 and September 12, 2026 (unless shipping has been arranged). Any work exhibited in the Members' Exhibit 2026 that is not retrieved by October 3, 2026 becomes the property of Viewpoint Photographic Art Center.
- j. Upon registering and submitting your image, you are declaring that your submission meets Viewpoint's guidelines and that you are agreeing to these terms.

ADDENDUM 1



For Artists using Viewpoint's Printing and Matting Service for the *Viewpoint Members' Exhibit 2026* PRINT ORDER DEADLINE: **Saturday, June 11, 2026**

For artists who have registered their print in the *2026 Viewpoint Members' Exhibit*, Viewpoint Photographic Art Center is pleased to provide a new printing and matting service. Viewpoint's Printing Service allows you to avoid the hassle of printing and matting your entry, as well as the associated costs, including shipping, but you must act fast if you wish to take advantage of the service.

How the Service Works

- You submit your digital image file with the specifications given below, select the paper to be used, and pay the \$45 printing fee.
- Viewpoint will print your image as specified and provide the mat and acrylic cover for the duration of the exhibit.
- If your work is not purchased, we will return the print to you, without the mat and acrylic, for a prepaid shipping and handling fee of \$25. If you do not wish to have the image shipped to you, you may pick it up within 30 days following close of the exhibit. After 30 days the print will be destroyed.

Print Paper Options

As the artist, you have two options of paper surfaces for your printed image:

- 1) Luster - *Canson Baryta Photographique II Satin*, or *Ilford Galerie Prestige Smooth Pearl*. The paper choice will be based on image size and availability; both produce superb results, particularly for color prints.
- 2) Matte - *Canson Infinity Rag Photographique II*, a beautiful smooth matte paper that provides fine detail and contrast and is particularly well suited for black and white, but produces great color results as well.

Mat Sizes Available

Viewpoint will provide white mats in the following standard mat sizes, as well as an acrylic cover, for the duration of the exhibit:

Print Size	Mat Size	Mat Window
8 x 10	11 x 14	7.75 x 9.75
11 x 14	16 x 20	10.5 x 13.5
10 x 13	16 x 20	9.375 x 12.375
12 x 18	18 x 24	11.375 x 17.375

Utilizing the Printing and Matting Service

If you wish to utilize Viewpoint's printing and matting service for the photograph submitted for the *2026 Viewpoint Members' Exhibit*, please follow the directions below. Note that, because of the brief period of time between registration for the show and delivery of the works, you must complete all the following tasks by Saturday, June 11, 2026.

1. Complete the attached Printing & Matting Request Sheet. This sheet will tell us the size of the image you wish printed, and the type of paper you want the image printed on. The image size will determine the mat size that will be employed. You must also let us know whether you wish the image, if not sold, is to be sent to you after the show, or destroyed.
2. Produce an image file of the accepted image the following characteristics:
 - Format: JPEG or TIFF
 - Color Space: Adobe RGB preferred, but sRGB is acceptable
 - Resolution: Size the image as specified on your Printing and Matting Request Sheet at 300 ppi resolution. For example, an 8x10 image, the image file should have pixel dimensions of 2400 x 3000). Note that the image may be sized to better fit the associated mat window in the above table, but care must be taken to ensure the image dimension is larger in height and width than the mat window.
3. Email the properly sized and formatted image file, along with the completed form to vpmembershowprinting@gmail.com
4. Follow this link to make payment for image printing (\$45) and, if desired, delivery of the print, if not sold, to your address (\$25): <https://viewpointphotoartcenter.org/product/exhibit-printing-services/>.

Provided the above tasks are correctly performed within the required timeframe, you are all set, and your image, printed and matted by Viewpoint Photographic Art Center, will be exhibited in the *2026 Viewpoint Members' Exhibit*.

If you have questions or need assistance in completing the above tasks, please email vpmembershowprinting@gmail.com **NOTE:** use this address only for questions on the Printing Service.

Viewpoint Members' Exhibit 2026
Printing & Matting Request Sheet
 (include this sheet with your image file)

TITLE OF PRINT		
SALE PRICE (Or "NFS" if not for sale)		
PRINT FILE NAME		
PRINT SIZE DESIRED (Mat dimension and window size will be selected accordingly)	_____ 8 x 10	_____ 10x13
	_____ 11 x 14	_____ 12x18
PRINT PAPER DESIRED	_____ Luster	_____ Matte
If not sold, do you wish the print to be mailed to you (\$25)	_____ Yes	_____ No

Artist Name:	
Artist email address:	
Artist Phone No.	
Street address (for mailing of image)	

As an entrant in the *Viewpoint Members' Exhibit 2026*, I verify that:

- I have created and own the artwork submitted
- I have read the specifications for submission of an image to be printed and matted, as well as the contractual information given in the Prospectus for the exhibit, and I agree to the terms and conditions for submission, display, and sales.

Artist/Owner Signature: _____ Date: _____

Viewpoint Members' Exhibit 2026
Print Information Sheet

PRINT NUMBER (For Viewpoint Staff Only)

ARTWORK INFORMATION

Print Title						
Photographic Medium (circle one)	<div style="display: flex; justify-content: space-between;"> Gelatin Silver Inkjet Print </div> <p>Alternative Process: (specify)</p> <p>Other: (specify)</p>					
Sale Price or NFS (Not for Sale)	\$ _____ \$75 is the minimum price on prints for sale in the gallery					
Total Number of Prints For Sale	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; border-right: 1px solid black; padding: 2px 5px;">1^{exhibit}</td> <td style="width: 15%; padding: 2px 5px;">2</td> <td style="width: 15%; padding: 2px 5px;">3</td> <td style="width: 15%; padding: 2px 5px;">4</td> <td style="width: 40%;"></td> </tr> </table>	1 ^{exhibit}	2	3	4	
1 ^{exhibit}	2	3	4			
Print image Size Width x Height	_____ (W) x _____ (H) inches					
Mat Size	<p>_____ (W) x _____ (H) inches (Vertical mat)</p> <p>_____ (W) x _____ (H) inches (Horizontal mat)</p>					

ARTIST INFORMATION (Please Print)

Artist Name: _____

Email Address: _____

Return Mailing Fees and Materials Submitted _____ (Y/N) Artist's Acrylic Submitted for odd sizes _____ (Y/N)

Mailing Address for shipped image: _____

Phone Number with Area Code: (_____) _____

VERIFICATIONS

As an entrant in the Members' Exhibit 2026, I verify that

- I created and own the artwork submitted.
- I have read the Specifications for Print Submission and agree to the terms and conditions for submission, display, and sales.
- I am a member in good standing of the Viewpoint Photographic Art Center.

Artist/Owner Signature _____ Date _____

VIEWPOINT Staff - ONLY

Date Received: _____ Received By: _____